



## ACCOMMODATION POLICY

THE POLICY HAS BEEN APPROVED BY THE DECISION OF THE SCIENTIFIC COUNCIL OF NAKHCHIVAN STATE UNIVERSITY AT THE MEETING HELD ON DECEMBER 27, 2023 (PROTOCOL NO: 01), AND REVIEWED ON DECEMBER 2, 2024.



### CONTACT US

[strategy@ndu.edu.az](mailto:strategy@ndu.edu.az)  
[www.ndu.edu.az](http://www.ndu.edu.az)



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## **SECTION 1: INTRODUCTION ABOUT THE CURRENT SITUATION**

### **1.1. INTRODUCTION**

The accommodation policy of Nakhchivan State University (NSU) aims to provide suitable and secure accommodation options for students and staff in line with the university's mission and values. The purpose of this policy is to meet the personal needs of all students and staff, promote diversity and inclusivity, and ensure equal opportunities for everyone within the community. In this context, the policy adopts a fair and inclusive approach, taking into account the various differences among students and staff, such as age, gender, race, sexual orientation, and disability status.

### **1.2. CURRENT SITUATION**

NSU's student accommodation unit encompasses a modern dormitory building that has been available to students since 1977. The NSU campus area spans a total of 10,105.7 square meters, of which 8,411 square meters are designated for use. The dormitory building, which is six stories, has a capacity of 472 students. It was completely rebuilt in 2011, with all necessary materials and technical infrastructure provided. The dormitory building consists of two sections with separate entrances for male and female students. Each floor is equipped with rooms furnished with necessary supplies and inventory, along with ample kitchen and bathroom facilities. Additionally, various recreational areas such as reading rooms, internet-connected computers, and tennis courts are available for students to utilize in their leisure time. Compliance with security and other standards is regularly monitored by university management and relevant authorities, with an adequate number of staff members employed for this purpose. Furthermore, the student residence hosts foreign students from countries including Turkey, Iran, Egypt, South Korea, Nigeria, Bangladesh, and others. The section designated for special guests comprises nine rooms with a capacity of up to 20 individuals, along with a spacious kitchen and a staff room. This section underwent repairs in 2010 and was made available for student use in 2011. Additionally, there are rooms allocated for a health station, command office, economic management, accounting, and a self-governance commission for the student residence. A water tank with a capacity of 100 tons and a transformer are installed at the rear of the building for water supply.

### **1.3. LEGAL BASE**

The legal basis of Nakhchivan State University's (NSU) student accommodation policy is provided by the regulations of Nakhchivan State University and relevant national regulations. This policy has been designed and implemented in accordance with the legal framework of NSU. The development and implementation of NSU's student accommodation policy have been carried out rigorously in compliance with the legislation of Nakhchivan State University and relevant national legal regulations.



This policy has been developed within the framework of official regulations and relevant legislative provisions that define the university's authority and responsibilities. Designed based on the mission and values of Nakhchivan State University, the student accommodation policy aims to meet students' housing needs and provide them with a safe, supportive, and conducive learning environment. The policy establishes the standards and procedures for accommodation services necessary to support students' academic and social development. Furthermore, NSU's student accommodation policy has been prepared in accordance with national-level accommodation standards and regulations. The university has considered local and national legal regulations while formulating this policy, ensuring the protection of students' rights and interests.

Thus, the aim is to provide students with a fair and balanced accommodation environment. NSU's student accommodation policy is a continuously updated and developed document, regularly reviewed to ensure compliance with current legal regulations and university policies. In this manner, the effectiveness and appropriateness of the policy are continuously evaluated, with necessary corrections and improvements made.

## **SECTION 2: MISSION, OBJECTIVES AND SCOPE OF THE POLICY**

### **2.1. MISSION**

The primary mission of Nakhchivan State University's (NSU) student accommodation policy is to support students' academic and personal development and provide them with a safe, comfortable, and supportive living environment. NSU aims for its students to have a successful university experience and actively participate in society. The student accommodation policy of NSU is designed to fully align with the university's mission and values. The university endeavors to provide an environment where students not only achieve academic success but also receive support for their personal growth. This policy aims for students to excel not only in the classroom but also in their dormitory life experiences. NSU aims to enrich students' university experiences by providing an effective accommodation environment that supports their social, emotional, and intellectual development. Additionally, NSU's student accommodation policy encourages students' active participation in society. By promoting participation in extracurricular activities, the policy helps students develop leadership skills and make a positive impact on the community. NSU's student accommodation policy aims to assist students not only in achieving academic success but also in completing their personal development and becoming beneficial members of society. Thus, the university ensures that students graduate successfully, both academically and socially, preparing them for their future lives.



## **2.2. OBJECTIVES**

The main objectives of NSU's student and staff accommodation policy are as follows:

- To meet the housing needs of students and staff and provide a comfortable living environment.
- To promote a sense of community among students and increase social interaction.
- To conduct regular inspections and supervision to ensure security and compliance with norms.
- To provide equal opportunities to national and international students and support cultural diversity.
- To guide student accommodation services in alignment with NSU's mission and values.

## **2.3. SCOPE OF THE POLICY**

This policy encompasses the student accommodation units located within the campus of Nakhchivan State University. It regulates and governs the accommodation processes of NSU students in the dormitories. Additionally, the policy delineates procedures concerning the security, maintenance, and management of student accommodation units. NSU's student accommodation policy covers all student accommodation units situated within the university campus. These units may include dormitories, guesthouses, and other student accommodation facilities. The policy delineates and manages the rights and responsibilities of NSU students residing in these accommodation units. Furthermore, it establishes procedures concerning the security and maintenance of student accommodation units. Within this scope, security measures for dormitories are implemented alongside regular maintenance and cleaning activities. The policy incorporates necessary guidelines to ensure the adherence of student accommodation units to NSU's standards regarding security and maintenance.

NSU's student accommodation policy also outlines procedures concerning the management of student accommodation units. These procedures may encompass reservation processes, room allocation, student disciplinary management, and guest reception. The policy includes guidelines to facilitate the effective and efficient management of student accommodation units. Moreover, NSU's student accommodation policy encourages transparent and open communication among university management, students, and other relevant stakeholders. While clarifying students' rights and responsibilities regarding accommodation processes, the policy also provides guidance to university staff on the implementation and management of the policy. In this manner, the policy supports NSU's overarching mission by ensuring the effective functioning of student accommodation units.

## **SECTION 3: PLANNED ACTIVITIES, MONITORING AND REPORTING**

### **3.1. PLANNED ACTIVITIES**

Under the purview of NSU's student accommodation policy, planned activities are undertaken across various domains with the aim of ensuring the effective and efficient operation of student accommodation units. These planned activities include:



-Regular maintenance and cleanliness of dormitory facilities: NSU implements a structured program to ensure the regular maintenance and cleanliness of student accommodation units. This program entails periodic maintenance and cleaning of dormitory buildings and rooms, thereby ensuring that students have a healthy and comfortable living environment.

-Continuous improvement of support and services provided to students: NSU continually reviews and undertakes improvement initiatives concerning the support and services provided to students within the ambit of the student accommodation policy. This involves the development of new services and support programs, as well as the enhancement of existing ones, to better cater to the needs of students.

-Ongoing monitoring of security and compliance with norms: NSU ensures the continuous monitoring of security measures and adherence to norms within student accommodation units. This encompasses regular review and updating of security measures, as well as regular inspections to ensure compliance with relevant legal regulations and university policies. Thus, ensuring the safety and welfare of students are maintained at the highest level.

The planned activities under NSU's student accommodation policy are carried out to facilitate students' stay in a healthy, safe, and supportive living environment and to enhance their university experience. Regular planning and implementation of these activities ensure the effective and efficient operation of NSU's student accommodation units.

### **3.2. EXECUTION OF THE POLICY**

The implementation process of NSU's student accommodation policy is meticulously managed and monitored by the university administration and relevant bodies. Various steps are followed to ensure the effective implementation and continuous improvement of the policy. As part of this process, the NSU administration regularly reviews and evaluates the implementation of the student accommodation policy. The effectiveness of the policy is assessed considering students' feedback, staff experiences, and the degree of achievement of policy objectives.

Changes and updates to the policy are made as necessary. Additionally, effective communication and collaboration among relevant bodies and personnel are ensured during the implementation process of the policy. Regular meetings and training sessions are organized among dormitory staff, security teams, and administrative personnel to share information regarding the requirements and standards of the policy. This fosters unity and alignment in policy implementation and ensures full compliance by all parties involved.



Furthermore, the NSU administration provides necessary resources to support and monitor the implementation of the policy. These resources may include staff training, technological infrastructure upgrades, and other resources required by the policy. Adequate financial and human resources are allocated to ensure the effective implementation of the policy and to take necessary steps towards achieving its objectives.

In conclusion, the execution process of NSU's student accommodation policy involves a continuous cycle of evaluation and improvement. The effectiveness of the policy is regularly reviewed, and corrective measures are taken to achieve the policy objectives. Thus, NSU ensures the effective implementation of the student accommodation policy, thereby providing students with a healthy, safe, and supportive accommodation experience.

## **SECTION 4: RESOURCE ALLOCATION**

### **4.1. RESOURCE ALLOCATION**

The administration of NSU allocates the necessary resources for the effective implementation of the student accommodation policy. These resources are directed towards maintenance of dormitory facilities, staff salaries, security measures, and other relevant areas. The resource allocation process is executed with a strategic approach to meet the requirements of the policy and achieve its objectives.

-Maintenance and Cleanliness of Dormitory Facilities: NSU administration allocates sufficient resources for the regular maintenance and cleanliness of dormitory buildings. Budgets are allocated for periodic maintenance, painting works, furniture upgrades, and other improvement projects. Additionally, resources are allocated for the procurement of necessary equipment and materials to ensure the cleanliness and hygiene of dormitories.

-Staff Salaries and Training: Resources are provided for the salaries and training of staff working in dormitories. Budgets are allocated for training programs to support staff development and ensure fair compensation for their work. Through these programs, staff motivation and performance are enhanced, resulting in better service provision to students.

-Security Measures: NSU administration allocates resources necessary to ensure security in dormitories. Budgets are allocated for security personnel salaries, security equipment, camera systems, and other security measures. All necessary measures are taken to ensure students' safety and peace of mind.

- Other Relevant Areas: Resources are allocated to other areas as required by the policy. For instance, budgets are allocated for communication and information activities related to the policy, ensuring that students are regularly informed about the policy. Additionally, resources are provided for the technological infrastructure and expertise required for monitoring and reporting on the policy.

